

ATTACHMENT IV

LOUISIANA TECHNOLOGY INNOVATIONS FUND QUARTERLY PROGRESS REPORT

MARCH 1, 2008

I. DEPARTMENT/AGENCY

Office of the Governor / Children's Cabinet

II. PROJECT TITLE/LOG #

Towards an Integrated Juvenile Justice Information System
LTIF Log No.: 03-013

III. PROJECT LEADER

Adrian Wilson
Executive Director
Louisiana Children's Cabinet
P.O. Box 94004
Baton Rouge, LA 70804-9004
225-342-3327 (Phone)
225-342-7099 (Fax)

IV. DESCRIPTION OF THE PROJECT

The purpose of the project is to develop the Juvenile Offender Information Network (JOIN), a component of an Integrated Juvenile Justice Information System (IJJIS) intended to develop an automated case management information system and to encourage maximum data sharing.

V. PROJECT STATUS

- A. Brief Summary.** The JOIN/IJJIS and all IJJIS functionalities have been developed under the first phase of the JOIN project. We are now entering on a second phase – the deployment, tailoring and training of several pilot sites which will begin operating the system in whole, or in part in about five (5) months. The pilot sites include: the CADD0 Juvenile Court, the 26th JDC, the 4th JDC, the 14th JDC, and the Orleans Juvenile Court. In addition, the Jefferson Parish Juvenile court, the East Baton Rouge Juvenile Court and the 9th JDC will also participate by providing data to the IJJIS from their current mainframe system which will be replaced by the IJJIS in two (2) years or sooner.

Since our last report, the following progress has been made on the referenced grant:

November 2007 (See Attachments A & B)

- Continued work on building an interface with Software and Services at the 26th JDC.
- Continued work on IJJIS/CRIMES interface at the 4th JDC;
- Installed and trained at the Orleans Juvenile Court;
- Trained users at Caddo clerk's office and developed customize forms;
- Installed and trained at the Minden City Court, and the Springhill City Court;
- Installed and trained at the 14th JDC;

December 3, 2007 (See Attachment C)

- Prepared a no-cost extension letter adding a fifth item regarding the MacArthur grant and changed the extension date to April.

January 16, 2008 (See Attachment D)

- Developed plan to finish training in Caddo and continued work on the Caddo conversion of JCats system;
- Continued work on specification of a data interface between the 26th JDC and Software and Services;
- Waited on district attorney of the 4th JDC to implement the CRIMES program which could serve as an interface into the IJJIS;
- Continued work with Jefferson Parish on developing specifications for converted information from the Jefferson Juvenile Court's system into the IJJIS;

B. ACCOMPLISHMENTS

Significant progress in the deployment of the IJJIS has been made despite the problems encountered in Section C below.

C. PROBLEMS ENCOUNTERED

The project has encountered several problems. Although the pilot site deployment contract was executed by the Children's Cabinet and Interactive for a term beginning January 1, 2007 and ending December 31/2007, the contract was not finally approved and invoices were not able to be paid until May 23, 2007. This delay in approval has unfortunately resulted in a delay in the speed in which the deployment could occur. In addition, delays have been encountered because of the unanticipated needs of the CADDO area for a detention and probation system and for the conversion of the court's existing system. Similar problems relating to conversion have also been encountered in the 26th JDC and the 4th JDC. In the 26th JDC, the court would prefer to link the clerk of court system to

the IJJIS through an unanticipated conversion. In the 4th JDC, the deployment has been held up as the DA awaits installation of the CRIMES System which will be the primary vehicle for creating the interface with the IJJIS. Another situation, which is beneficial, has also affected full deployment of the IJJIS in CADD0, the 9th JDC, and the 14th JDC, and that has been the provision of funding from the MacArthur Foundation to affect the conversion of the data at those sites. The MacArthur funding will not begin until approximately November or December of 2007. These delays made warrant a no cost extension of the term of the contract for three (3) months into 2008.

D. MAJOR MILESTONES

See the milestones identified in the executed contract.

a. COST VERSUS BUDGET (This section needs to be filled out by you)

<u>Category</u>	<u>TIF Budgeted</u>	<u>TIF Actual</u>	<u>TIF Projected Surplus</u>
A. Equipment	\$	\$	\$
B. Software	\$	\$	\$
C. Telecommunications	\$	\$	\$
D. Professional/ Contract Services	\$	\$	\$
E. Other Costs	\$_____	\$_____	\$_____
Total Project Cost	\$	\$	\$182,599

VII. ITEMIZED EXPENSES

This section needs to be filled out by you.

Attachment A**Barbara Henderson**

From: Tim Pittman, Jr. [tim@interactivedev.com]
Sent: Wednesday, November 07, 2007 9:37 AM
To: Tony Gagliano
Cc: dlazare@methods-net.com; Barbara Henderson
Subject: IJJIS Work Items
Importance: High

Tony, Per our discussion regarding the status of the incomplete work items on the IJJIS deployment project plan, I've outlined the incomplete work items and included a more detailed explanation of each categorized by site.

The 26th JDC (81% complete)

The items not yet complete at the 26th are:

1. Implement additional requirements – we are working on a couple of enhancements. These should be finished this week. It's likely that we may discover a few more minor enhancements at the other city court site.
2. Create Technical Documents – we cannot complete this task until the additional requirements are complete
3. Post Implementation Review – we cannot complete this task until the implementation is complete

We are scheduled to be in Bossier, Benton and Minden again at the end of next week.

The 4th JDC (43% complete)

The 4th is on hold until we can get someone to commit to enter data. Once we get the commitment, we can have them trained and using the system within 2-3 weeks. We'll be talking with them this week.

Orleans Juvenile (100% complete)**Caddo Juvenile (38% complete)**

The items not yet complete for Caddo are:

1. Implement additional requirements – we are working with the Clerk's attorney on new reports and forms. It's likely that we may discover a few minor enhancements during the implementation.
2. Training Documents – on hold pending changes and additions for required phase II items and detention and probation module
3. Training - we cannot complete this task until the additional requirements are complete
4. Create Technical Documents – we cannot complete this task until the additional requirements are complete
5. Post Implementation Review – we cannot complete this task until the implementation is complete

We'll be in Caddo on Tuesday working with the Clerk to complete the forms and reports.

Jefferson (100%) complete**9th JDC (100% complete)****21st JDC & Houma City Court (both are 0% complete)**

We are scheduled to begin compiling the Preliminary Pilot Site Implementation Plan by the end of next week.

Assuming cooperation at the 4th and Jefferson/MacArthur coming through with funding for the data conversions and the detention module, I am confident that we will finish on schedule.

Please let me know if you need any additional information.

Regards,

Tim Pittman, Jr.
Owner / CIO
Interactive Information Systems
131 Airline Drive

2/28/2008

Suite 200
Metairie, LA 70001
e-mail: tim@interactivedev.com
URL: www.interactivedev.com
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Attachment B**Barbara Henderson**

From: Tim Pittman, Jr. [tim@interactivedev.com]
Sent: Friday, November 30, 2007 3:28 PM
To: Tony Gagliano; Sylvia Andrews
Cc: Barbara Henderson; Debra G. Lazare; Mark Harris
Subject: IJJIS Deployment and Phase II
Attachments: IJJISPhaseIIProjectPlan11302007.pdf; inv_2161.pdf; IJJISDatabaseDesign11302007.pdf

Tony,

Here's a status update for IJJIS Deployment and Phase II and deliverables and an invoice for IJJIS Phase II.

CRIMES Interface - We have been talking with Mark Hollingsead at CIBER regarding the implementation of a CRIMES to IJJIS interface. We intended to meet yesterday morning to begin discussing our options, but Mark was unable to attend.

CIS Interface - We've setup a meeting on the 10th with Greg Teeters from Software and Services, to begin discussing the possibility of an interface between their CIS and IJJIS for the 26th JDC.

MacArthur - As you know, Jefferson parish has requested funding from MacArthur to build detention and DA diversion systems and for converting data for the five Models for Change sites to IJJIS. It sounds like the requests will be approved, but we don't know when.

IJJIS Deployment

Caddo – We have been working with Shari Grantham at the Caddo clerk's office to train users, with the Mike Spence, the city attorney and hearing officers to implement customized forms and with Edwin Scott at juvenile services to implement probation functionality for the court. Training is scheduled to continue during the week of December 10th.

26th JDC – We will be visiting Springhill city court with Richie Jackson to determine if they have all of the necessary hardware and software to run IJJIS and to develop a plan to have them operational by year end. We've also setup a meeting with Greg Teeters, the owner of Software and Services, to begin discussing the possibility of an interface between their CIS and IJJIS for the district court and Bossier City Court.

4th JDC – still not much progress at the 4th aside from us working towards a CRIMES interface.

Orleans Juvenile Court, Minden City Court and the 14th JDC – IJJIS appears to be working well at each site. Users have reported some minor bugs and requested some additional functionality such as data entry enhancements and reports. All of the bugs have been addressed and most of the enhancements have been implemented in production. We are still in the process of testing some of the new functionality.

IJJIS Phase II

Additional Case Type functionality – case management functionality for each of the following case types included in the phase II contract has been implemented in IJJIS:

- Title X Judicial Certification of Children for Adoption Cases
- Title XI Surrender of Parental Rights Planning
- Title XIII Child Support
- Title XIV Mental Health
- Title XV Voluntary Transfer of Custody

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- Misdemeanor Prosecution of Adults
- Minor Marriages
- Protection of Terminally Ill Children

Training will begin in Caddo and the 26th for these new case types on the week of December 10th. Both sites are in the process of defining site specific forms for these case types.

Please find the following documents attached as PDFs:

IJJISPhaseIIProjectPlan11302007.pdf – Updated IJJIS Phase II Project Plan as of 11/30/2007

Inv_2161.pdf - IJJIS Phase II invoice covering work done during November 2007

IJJISDatabaseDesign11302007.pdf – IJJIS Data Dictionary

The most recent source code, application, and help system are loaded with all changes to the IJJIS web server at the Supreme Court. The live and test databases and associated diagrams at the Supreme Court are up to date as well.

Regards,

Tim Pittman, Jr.
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Interactive Information Systems
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Attachment C**Barbara Henderson**

From: Tim Pittman, Jr. [tim@interactivedev.com]
Sent: Monday, December 03, 2007 11:13 AM
To: Tony Gagliano
Subject: IJJIS deployment no-cost extension
Importance: High
Attachments: IJJISDeploymentNoCostExtensionRequest.doc

Tony, I've modified and attached the no-cost extension per our discussion; we added a fifth item regarding the MfC grant and changed the extension date to April.

Regards,

Tim Pittman, Jr.
Owner / CIO
Interactive Information Systems
131 Airline Drive
Suite 200
Metairie, LA 70001
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2/28/2008

Barbara Oliver
Office of Information Technology
P.O. Box 44335
Baton Rouge, LA 70804

Mrs. Oliver:

This is to request a no-cost extension of the following grant:

OIT#:
Project title: JOIN-IJJIS Pilot Site Deployment
Award period: January 1, 2007 to December 31, 2007
OCR#: 100-701436
CFMS#: 649423

We would like to extend this project, at no additional cost, until April 30, 2008 due to the following:

1. The term of the consulting services contract for this project was one year beginning January 1, 2007 and ending December 31, 2007. However, the contract was not approved by the Office of Contractual Review until May 15, 2007. Because of this significant delay, additional time may be required to complete this project.
2. During the discovery phase of this project, it was found that the Pilot Site Implementation at Caddo Parish Juvenile Court (CPJC) would require, in addition to the functionality included in the JOIN-IJJIS, items being developed under the IJJIS Phase II project and other items such as detention, probation and diversion modules. While approval of the IJJIS Phase II contract was also delayed, the project is currently ahead of schedule and development of the components needed by CPJC should be completed by June 30, 2008. We are in the process of developing work plans and identifying potential funding sources for detention, probation, and diversion modules. The inclusion of these new modules would be a great benefit to CPJC as well as the other current and future IJJIS pilot sites.
3. Because CPJC is replacing their existing case management system with the IJJIS, it is critical that their historical data be converted in conjunction with the IJJIS implementation. As part of this project, the contractor has completed and provided to CPJC, a document outlining requirements relating to migrating their data to the IJJIS. While CPJC is currently exploring options for funding the data conversion project, additional time may be needed to complete the conversion.
4. It has also been found that CPJC, the 26th JDC and the 4th JDC are in the process of implementing the CRIMES District Attorney case management system. We are currently investigating the possibility of creating an automated data interface between CRIMES and IJJIS. If an interface can be built and if funding is available, implementing this interface would significantly reduce the effort required to initiate cases in the IJJIS by eliminating the need to double-enter juvenile case initiation information. Additional time is needed to determine if this can be done in conjunction with the pilot site implementation and if so, to develop a work plan and obtain funding.
5. It is likely that the data collection and analysis effort associated with the MacArthur foundation's Models for Change initiative will fund converting Caddo Parish Juvenile Court's data to IJJIS. The funding was requested on November 1, 2007 but it has not yet been approved. It would be a great benefit to Caddo to have their data converted to IJJIS prior to the transition as it would remove the need to maintain two separate systems.

If more information is required, please contact me by telephone at (504) 310-2599 or email at tjg@lajao.org. Thank you for your consideration of this request.

Sincerely,

Tony Gagliano
Louisiana Supreme Court
410 Royal Street

Suite 1190
New Orleans, LA 70130

Attachment D**Barbara Henderson**

From: Tim Pittman, Jr. [tim@interactivedev.com]
Sent: Wednesday, January 16, 2008 12:07 PM
To: Tony Gagliano; Debra G. Lazare
Cc: Barbara Henderson; Sylvia Andrews
Subject: IJJIS Deployment Project update and invoice
Importance: High

Tony,

Here's a status update, deliverables and invoices for the IJJIS Deployment projects.

Caddo – Our go-live target date is 2/18/2008. We are scheduled to be in Caddo to finish training personnel beginning on 1/18/2008 and we are currently working on the JCats to IJJIS data conversion.

26th JDC – We are working on a specification for a data interface between the 26th's Software and Services application and IJJIS. This should be finalized within the next two weeks.

4th JDC – We've still had no response from the 4th regarding the IJJIS implementation, but we are working on a plan to implement a CRIMES to IJJIS interface.

Jefferson – It appears that the MacArthur grant requests that will cover the implementation of the IJJIS detention and DA Diversion modules as well as the data conversion and interfaces for the Models for Change sites have been approved. We are working with Jefferson Parish Department of Juvenile Services to finalize the project details.

Phase II – All of the phase II items aside from the TASC, FINS, and Drug Court interfaces have been completed. As we are significantly ahead of schedule, we have temporarily put this project on hold to focus our efforts on completing the final tasks for the IJJIS deployment project.

Please find the following documents attached as PDFs:

IJJISDeploymentProjectPlan12312007.pdf – Updated IJJIS Deployment Project Plan as of 12/31/2007
21stJDCPilotSiteImplementationPlan12242007.pdf – Implementation plan for the 21st JDC
HoumaPilotSiteImplementationPlan.pdf – Implementation plan for Houma City Court
Inv_2184.pdf – IJJIS Pilot Site Implementation project invoice covering work done during November and December of 2007

The most recent source code, application, and help system are loaded with all changes to the IJJIS web server at the Supreme Court. The live and test databases and associated diagrams at the Supreme Court are up to date as well.

Regards,

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